

Privacy Notice – Campus CCTV

The Data Controller of the information being collected is: Sabhal Mòr Ostaig, Teangue, Isle of Skye, IV44 8RQ. Tel: 01471 888 000.

For any queries or concerns about how your personal data is being processed you can contact the Data Protection Administrator at gdpr@smo.uhi.ac.uk or the Data Protection Officer at dataprotectionofficer@uhi.ac.uk.

This privacy statement relates to the following processing:

The management and operation of the campus CCTV system at Sabhal Mòr Ostaig.

Purposes of processing:

Purpose 1: Deterrent to crime	To act as a deterrent to anyone intent on criminal or antisocial activity.
Purpose 2: Promotion of safe environment	To promote a safe environment for all and monitor safety.
Purpose 3: Evidence of criminal activity	To provide evidence in support of the detection of crime and apprehension of offenders.
Purpose 4: Evidence to support health and safety	To provide evidence in support of fostering, and investigating, the security and health and safety of the campus and individuals.
Purpose 5: Protection of property	To protect the property of Sabhal Mòr Ostaig and all visitors.
Purpose 6: Investigation and enforcement of policies	To investigate and enforce Sabhal Mòr Ostaig/UHI policies and procedures (including, but not limited to, student/staff disciplinary/grievance procedures and only to the extent it is proportionate to utilise CCTV images for this purpose).

Our legal reasons for using the data are:

To achieve the following purpose: Purpose 1: Deterrent to crime Purpose 2: Promotion of safe environment Purpose 3: Evidence of criminal activity Purpose 4: Evidence to support health and safety Purpose 5: Protection of property Purpose 6: Investigation and enforcement of policies

Our legal reason to use the data is: To meet Sabhal Mòr Ostaig's legitimate interests of providing a safe and secure environment for all staff, students and visitors and protection of property.

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To achieve the following purposes:

Purpose 1: Deterrent to crime Purpose 2: Promotion of safe environment
Purpose 3: Evidence of criminal activity Purpose 4: Evidence to support health and safety Purpose 6: Investigation and enforcement of policies

Our legal reason to use the data is: To meet legal obligations to which Sabhal Mòr Ostaig is subject, particular to contribute to Sabhal Mòr Ostaig’s functions under the Health and Safety at Work Act 1974 and to contribute to Sabhal Mòr Ostaig’s functions under its general duty of care.

To achieve the following purpose:

Purpose 1: Deterrent to crime Purpose 2: Promotion of safe environment
Purpose 3: Evidence of criminal activity Purpose 4: Evidence to support health and safety Purpose 5: Protection of property Purpose 6: Investigation and enforcement of policies

Our legal reason to use the data is: To fulfil Sabhal Mòr Ostaig’s public task to contribute to safe learning environment and to protect public money and facilities.

To achieve the following purpose:

Purpose 4: Evidence to support health and safety

Our legal reason to use the data is: To protect individuals vital interests (in extraordinary and emergency situations or where specific information indicates that the processing is necessary for the ‘vital interests’ condition).

Your data will, or may, be shared with the following recipients or categories of recipient:

- | |
|--|
| <ul style="list-style-type: none">• Police• Other law enforcement agencies• Regulators• Insurance companies |
|--|

Your data will be retained for the following length of time:

CCTV images captured by Sabhal Mòr Ostaig will normally be retained for 30 days and will then be overwritten by the CCTV system.

Should any incident have been reported to Sabhal Mòr Ostaig, or a request for specific CCTV images have been received within 30 days, the images will be retained for the period necessary to respond to such a request or investigate the incident and will thereafter be deleted.

The following rights are rights of data subjects:

- The right to access your personal data
- The right to rectification if the personal data we hold about you is incorrect
- The right to restrict processing of your personal data



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The following rights apply only in certain circumstances:

- The right to withdraw consent at any time if consent is our lawful basis for processing your data
- The right to object to our processing of your personal data
- The right to request erasure (deletion) of your personal data
- The right to data portability

You also have the right to lodge a complaint with the Information Commissioner’s Office about our handling of your data.

The Information Commissioner’s Office is UK’s independent authority set up to uphold information rights in the public interest. Their website is www.ico.org.uk